

ATTENDANCE SLIP

I/We hereby record my/our presence at the 44th Annual General Meeting (AGM) of the Company at 1, Taratolla Road, Garden Reach, Kolkata- 700 024 on Tuesday, 13th August 2019 at 10:00 a.m.

Registered Folio No. / DP ID & Client Id	
Name and Address of the Shareholder	
Name of joint holders, if any	
No. of Shares held	

SIGNATURE OF THE SHAREHOLDER(S)

SIGNATURE OF PROXY

- Notes :**
- Please remember to bring this Attendance Slip with you, sign it and hand it over at the Attendance Verification Counter at the entrance of the Meeting Hall.**
 - The Proxy Holder shall prove his/her identity at the time of attending the AGM. Proxies are requested to carry a photo identity to the Meeting Hall.**

ELECTRONIC VOTING PARTICULARS

EVEN (e-Voting Event Number)	USER ID	PASSWORD/PIN
Commencement of e-voting		End of e-voting
8th August 2019 from 09:00 a.m.		12th August 2019 till 05:00 p.m.

NOTE : Please read instructions given at Note No. 22 of the Notice of the 44th AGM carefully before voting electronically.

Name of the Member(s):	
Registered address :	
E-mail Id:	
Folio No./Client Id:	
DP ID:	

I/We, being the Member(s) and holding shares in the above named Company, hereby appoint:

- Name:
Address:
E-mail Id: _____ Signature : _____, or failing him;
- Name:
Address:
E-mail Id: _____ Signature : _____, or failing him;
- Name:
Address:
E-mail Id: _____ Signature : _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the **44th Annual General Meeting (AGM)** of the Company, to be held on **Tuesday, 13th August 2019 at 10:00 a.m. at the Registered Office of the Company at 1, Taratolla Road, Garden Reach, Kolkata 700 024** and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions
Ordinary Business	
1	To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the year ended on 31 st March 2019, together with the Reports of the Board of Directors and the Auditors thereon.
2	To receive, consider and adopt the Audited Consolidated Financial Statements of the Company for the year ended on 31 st March 2019, together with the Reports of the Auditors thereon.
3	To consider declaration of dividend.
4	To appoint a Director in place of Mr. Sumit Mazumder (DIN 00116654), who retires by rotation and being eligible, offers himself for re-appointment.
Special Business	
5	Ordinary Resolution for ratification of remuneration payable to Messrs. D. Radhakrishnan & Co., the Cost Auditors of the Company (Firm Registration No. 000018) for the financial year 2019-20.
6	Ordinary Resolution for appointment of Mrs. Manju Mazumder (DIN 00743164) as a Director of the Company.
7	Special Resolution for re-appointment of Mr. R.L. Gaggar (DIN 00066068) as an Independent Director of the Company for a further term of five consecutive years w.e.f 28 th July 2019.
8	Special Resolution for re-appointment of Mr. G. Swarup (DIN 00374298) as an Independent Director of the Company for a further term of five consecutive years w.e.f 28 th July 2019.

Signed this _____ day of _____ 2019

Signature of Shareholder(s) _____

Signature of Proxy holder(s) _____

Affix Revenue Stamp

- Notes:**
- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.**
 - For the Resolutions, Explanatory Statement and Notes please refer to the Notice of the 44th AGM.**
 - Please complete all details including details of member(s) in the above box before submission.**